

EMPLOYMENT APPLICATION

FOR MINISTRY WITH ROCKFORD RESCUE MISSION MINISTRIES

Date submitted: _____

* Women's Life Recovery * Men's Life Recovery * Women's Crisis * Men's Crisis *
* Administration * Food Service * Development * Thrift Operations * Café

PLEASE READ THIS FIRST:

You are making application to be considered for involvement in an evangelical Ministry with the goal of helping the whole person in the areas of physical, emotional and spiritual change. Our Mission Statement is *"Rockford Rescue Mission shares hope and help in Jesus' name to move people from homelessness and despair toward personal and spiritual wholeness."* This is the basis of all that we do.

It is required of all of our employees to practice and be in accord with our faith and established principles. Rockford Rescue Mission is a 501 (c)3, charitable, non-profit, Christian organization. Rockford Rescue Mission has an organizational religious exemption from the prohibitions contained in Title VII of the Civil Rights Act of 1964, as amended, concerning religious discrimination in employment. We only hire people who share our same faith beliefs as it is core and foremost to our formation and purpose.

Furthermore, please consider that you are applying for an opportunity to minister to people. This will require personal sacrifice as well as your daily genuine prayers and commitment.

Applicant's Name: _____

Street Address: _____

City/State/Zip: _____

Daytime Phone: _____

E-Mail Address: _____

Position Applying For: _____

Ministry Interest: _____

EMPLOYMENT RELATED

1. Are you currently employed? Yes ___ No ___ Laid off, subject to recall ___
2. Have you *worked* for Rockford Rescue Mission Ministries (RRM) before? Yes ___ No ___
3. Have you *applied* for employment with us before? Yes/ year _____ No ___
4. List relatives working for us, if any: _____
5. List friends working for us, if any: _____
6. How did you learn of this opening?
7. Date available for work:
8. Type of employment desired (check all that apply): Full-time Part-time Evenings Days
Weekends Nights Seasonal/Temporary
9. How many hours per week? _____
10. Salary desired:
11. AVAILABILITY: Please indicate the times that you are usually available for work.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

12. Are you at least 18 years old? If you are 14 or 15 years of age can you provide a work permit?
13. Are you authorized to work in the United States? (Proof will be required upon conditional offer of employment)
Yes ___ No ___ Other _____. If "other", please explain:
14. Briefly state your reasons for seeking employment with Rockford Rescue Mission Ministries.

CHURCH AFFILIATION

Church Name: _____ How long attended? _____

City/State/Zip: _____

Pastor's Name: _____

PERSONAL STATEMENT OF FAITH

Have you accepted the Lord Jesus Christ as your personal Savior? Yes ___ No ___ Unsure ___

Please use the space below to share your personal testimony and your relationship with Jesus as Lord.

EDUCATION

1. Please indicate the last year of school that you completed:

2. Did you complete high school?: YES ___ NO ___ DIPLOMA? YES ___ NO ___ GED? YES ___ NO ___

3. Name of last high school attended: _____

City & State: _____

4. Name & address college/trade school(s), (City, State):

5. Degree(s) received / what major:

6. Other certification or training received:

7. If you are known by another name by educational institutions or previous employers, please list name(s):

EMPLOYMENT HISTORY

List below your work history for the past 10 years. Please begin with your current or most recent job first.

1. EMPLOYER: _____ Phone Number: _____

Address (city/state): _____

Job Title: _____

Dates of Employment: From _____ To _____ Salary: start _____ end _____
(mo/yr) (mo/yr)

Describe your duties and responsibilities: _____

Supervisor Name & Title: _____

Phone No. /Extension: _____ Email: _____

Reason for leaving:

2. EMPLOYER: _____ Phone Number: _____

Address (city/state): _____

Job Title: _____

Dates of Employment: From _____ To _____ Salary: start _____ end _____
(mo/yr) (mo/yr)

Describe your duties and responsibilities: _____

Supervisor Name & Title: _____

Phone No. /Extension: _____ Email: _____

Reason for leaving:

3. EMPLOYER: _____ Phone Number: _____
Address (city/state): _____
Job Title: _____
Dates of Employment: From _____ To _____ Salary: start _____ end _____
(mo/yr) (mo/yr)
Describe your duties and responsibilities: _____

Supervisor Name & Title: _____
Phone No. /Extension: _____ Email: _____
Reason for leaving: _____

4. EMPLOYER: _____ Phone Number: _____
Address (city/state): _____
Job Title: _____
Dates of Employment: From _____ To _____ Salary: start _____ end _____
(mo/yr) (mo/yr)
Describe your duties and responsibilities: _____

Supervisor Name & Title: _____
Phone No. /Extension: _____ Email: _____
Reason for leaving: _____

Please write the number(s) of any employer(s) you do not want us to contact: _____

APPLICANT'S CERTIFICATION

I hereby certify that the information contained in this application form is true and correct to the best of my knowledge and agree to have any of the statements checked by Rockford Rescue Mission or any of its agents unless I have indicated on this form to the contrary.

I understand and agree that:

- Any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer or, if I am hired, in my dismissal from employment.
- All offers of employment are conditioned on the provision of satisfactory proof of an applicant's identity and legal authority to work in the USA.
- A routine inquiry may be made during the processing of this application and I authorize Rockford Rescue Mission and their representatives to consult with administrators/supervisors/references and academic institutions with which I have been associated and with others who may have information bearing on my professional competence.

I release from liability Rockford Rescue Mission as well as any and all individuals, corporations or organizations for furnishing such information. I understand that because Rockford Rescue Mission is a 501 (c)3 Christian ministry, whose purpose is to share the gospel of Jesus Christ; employment with Rockford Rescue Mission, as indicated, is subject to acceptance, agreement, and subscription to the organization's Statement of Faith, Statement of Purpose & Expectations, and Requirements for Ministry Service upon hire and continuously while employed with Rockford Rescue Mission.

If offered employment and if I accept, I agree to conform to the rules and standards of the Rockford Rescue Mission and I understand that my employment and compensation can be terminated AT WILL, with or without cause, and with or without notice, at any time, either at my option or at the option of employer.

I agree to complete the applicable Background Checks, including the Child Abuse and Tracking System Check through the State of Illinois Department of Children and Family Services. I agree that I have not been a perpetrator of an indicated incident of child abuse and/or neglect or involved in a pending child abuse and/or neglect investigation.

My signature indicates that I have read the above, and unless noted otherwise on this document, I grant authorizations, certify accuracy and truthfulness, and agree with that which is contained herein.

Signature

Date

The Rockford Rescue Mission is a 501 (c)3, charitable, non-profit, Christian organization. Rockford Rescue Mission has an organizational religious exemption from the prohibitions contained in Title VII of the Civil Rights Act of 1964, as amended, concerning religious discrimination in employment. We further reserve the right to discriminate or designate certain positions when a bona fide occupational qualification exists. It is the policy of Rockford Rescue Mission to grant equal opportunities for employment to all qualified individuals without regard to race, color, sex, national origin, ancestry, age, physical or mental disability, marital status, military or veteran status, order of protection status, arrest record, or any other applicable legally protected status.

Thank You for taking time to complete this application. Please save your completed application, then email it as an attachment to: hr@rockfordrescuemission.org.

Should we have further interest, we will contact you by phone or email.